



EXECUTIVE REPORT

TYPE OF VIOLATION (CLICK AT START OF BOX TO OVERWRITE)

SIMS CASE CLASSIFICATION & (####) (CLICK...)

Subject – LNAME, FNAME (click at start of box)

DATE (click at start of box to overwrite)

Case Serial: XXXXXX (click at start of box to overwrite)

Business Operating Unit:

VP Organization:

CFO:

SUMMARY OF INCIDENT AND OUTCOME

DETAILS OF THE INVESTIGATION



DETAILS OF THE INVESTIGATION (Continued)

PREVENTION AND CORRECTION

_____ Reviewed/Approved: _____

Name (FN,MI,LN) of primary inv. (click at start of box)

Title (click at start of box)

Region (click at start of box)

Telephone Number (xxx/xxx-xxxx) (click at start of box)

Name (FN,MI,LN) of approver

Title